



(M) : 093556-88202
093556-88204

Global Research Institute of Management & Technology

(Approved by AICTE & HSBTE, Govt. of Haryana and
Affiliated to Kurukshetra University, Kurukshetra)

NACHRAUN, RADAUR, DISTT. YAMUNA NAGAR (HARYANA) INDIA
e-mail : info@grimtradaur.ac.in • Website : www.grimtradaur.ac.in

Ref. No. **GRIMT/CCECAC/2024-27/6116**

13-12-2024
Dated

OFFICE ORDERS

CO-CURRICULAR & EXTRA CURRICULAR ACTIVITY COMMITTEE

The **Co-Curricular and Extra Curricular Activity Committee** is hereby constituted with the primary objective of promoting the holistic development of the students by organizing and overseeing a wide range of academic and non-academic activities. The committee aims to encourage student participation in sports, cultural, literary and other co-curricular events both within and outside the institution. The committee will work to develop student's teamwork, leadership and communication skills through active participation in various events, create an inclusive environment for all students and ensure their participation in inter collegiate, state and national level competitions. The Committee believes that student activities are a vital part of the total educational program and should be used as a means for developing wholesome attitudes and good human relations and knowledge and skills. Therefore, the institution will provide a broad and balanced program of activities geared to the various ages, interests, and needs of students. The institution will observe a complementary relationship to the home and community, planning activities with due regard for the widespread and rich facilities already available to students. The assistance of committee in planning activity programs will be encouraged. The goal for each student will be a balanced program of appropriate academic studies and activities to be determined by the students. This should be a shared responsibility. The guidance of the committee will be offered to encourage participation of all students in appropriate activities and to prevent over-emphasis on extracurricular activities at the cost of academic performance. All activities will be supervised; all clubs and groups will have a faculty advisor. The committee prepares proposals for conducting State Level and National Level events in co-curricular and extra-curricular activities. It also manages the needs for co-curricular extracurricular activities


13/12/24
Registrar
Global Research Institute of
Management & Technology
Jathlana Road, Nachraun, Radaur
Distt. Yamuna Nagar-135133


Director
Global Research Inst. of Mgt. & Technology
Village - Nachraun (Radaur)
Distt. Yamuna Nagar-135133

Page 1 of 2



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Ref. No. The composition of the **Co-Curricular & Extra Curricular Activity Committee** is provided as under:

S.No.	Name of the Person	Designation	Position in Committee	Contact No.s
1.	Dr. Lakshya Aggarwal	Director	Convenor	9355688207
2.	Ms. Harpreet Kaur	Assistant Professor- Applied Science(s)	Coordinator	9812052437
3.	Ms. Poonam Rani	Assistant Professor-Mgt.	Co-Coordinator	9728138747
4.	Ms. Yashaswini Sharma	Assistant Professor-Mgt.	Member	7206553188
5.	Ms. Kanu Chauhan	Assistant Professor-Mgt.	Member	9817858124
6.	Ms. Anju	Assistant Professor-CSE	Member	9050910171
7.	Ms. Shivani	Assistant Professor- Applied Science(s)	Member	9518800375
8.	Ms. Saloni	Assistant Professor- Computer Application(s)	Member	9253249095


The coordinator will ensure a meeting of the committee atleast once in a month, record and keep the minutes of meeting related to the activities done on the part of the committee. The office clerk will assist the above cell in all matters and will maintain the proper record. The Committee shall come into force on the day it is notified and shall function round the year following the instructions given by the concerned authorities of the Institute.

The copy of the above is forwarded to the following for information and necessary action, please.

- 1) Chairman
- 2) Vice Chairperson
- 3) Prof. (Dr.) R.S. Sharma – Group Director
- 4) Prof. (Dr.) Lakshya Aggarwal-Director
- 5) Registrar
- 6) All Members of *Co-Curricular & Extra Curricular Activity Committee (CC&ECAC)*
- 7) All HOD's (to be circulated amongst all faculty and staff of the concerned departments)
- 8) Website of the Institute
- 9) Librarian
- 10) All Notice Boards
- 11) Chief Warden
- 12) Security Officer(s)


(Registrar) Registrar

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Director
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