



(M) : 093556-88202  
093556-88204

# Global Research Institute of Management & Technology

(Approved by AICTE & HSBTE, Govt. of Haryana and  
Affiliated to Kurukshetra University, Kurukshetra)

NACHRAUN, RADAUR, DISTT. YAMUNA NAGAR (HARYANA) INDIA

e-mail : info@grimtradaur.ac.in • Website : www.grimtradaur.ac.in

Ref. No. GRIMT/APAC/2024-27/6108

13-12-2024  
Dated .....

## OFFICE ORDERS

### Academic Planning & Advisory Committee

The Academic Planning & Advisory Committee is a vital link between the student body and the faculty. The significant function of this committee is to act as a medium of communication between the students and the faculty. The agenda of this committee is to keep the students aware of their academic standing and reducing blind-spots. It takes up the responsibility of imbibing best practices so that future student's community can have better system in place. It also arranges regular interaction between faculty and students. It also holds responsibility for conducting practices like academic award functions to honour students for their academic excellence. In order to enhance the academic quality and performance across all departments, an **Academic Planning and Advisory Committee** is constituted.

The committee aims to:

1. Monitor, review and make recommendations on all academic matters for consistency with the Institute's mission and strategies.
2. Frame the necessary academic structure so as to achieve the objectives of the college and supervise the day to day administration of the college.
3. Facilitate the events such as faculty and student induction programmes, workshops, seminars and symposium, cultural activities.
4. To formulate master plan for campus development, facilitating implementation of the provision of the perspective plan.
5. To promote research and extension activities and plan for resource mobilization through consultancy and extramural funding.
6. To plan for sustaining the quality of education, quality improvement and accreditation of the college.
7. To oversee and facilitate the smooth operation of academic activities while recommending improvement in the academic process of the institution.
8. To address any academic grievances and work towards fostering student and faculty development.
9. To review academic policies, ensure curriculum quality, monitoring student performance and fostering research and innovation work in accordance with institutional and industry goals.

  
13/12/24  
Registrar

Global Research Institute of  
Management & Technology  
Jathlana Road, Nachroan, Radaur  
Distt. Yamuna Nagar-135133



Director  
Global Research Inst. of Mgt. & Technology  
Village - Nachraun (Radaur)  
Distt. Yamuna Nagar-135133



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The members of the **Academic Planning & Advisory Committee** are as under:

S.No.	Name of the Person	Designation	Position in Committee	Contact No.
1.	Dr. R.S. Sharma	Group Director	Convenor	9355688202
2.	Dr. Lakshya Aggarwal	Director	Coordinator	9355688207
3.	Mr. Kuldeep Kumar Gupta	Head of Deptt.-Applied Science	Co-Coordinator	9315386772
4.	Er. Komal Ahuja	Head of Deptt.-CSE	Member	8607907468
5.	Er. Sunil Kumar	Head of Deptt.-ME	Member	9991322257
6.	Er. Vikas Garg	Head of Deptt.-CE	Member	8950738807
7.	Ms. Poonam Rani	Assistant Professor- Deptt. of Management	Member	9728138747
8.	Ms. Anshul Garg	Assistant Professor- Applied Science	Member	7988597421

The coordinator will ensure a meeting of the committee atleast once in a month and record & keep the minutes of meeting related to the activities done on the part of the committee. The office clerk will assist the above cell in all matters and will maintain the proper record. The Committee shall come into force on the day it is notified and shall function as per the authorities of Chairman-BOG of the Institute.

The copy of the above is forwarded to the following for information and necessary action, please.

- 1) Chairman
- 2) Vice Chairperson
- 3) Prof. (Dr.) R.S. Sharma – Group Director
- 4) Prof. (Dr.) Lakshya Aggarwal-Director
- 5) Registrar
- 6) All Members of Academic Planning & Advisory Committee (AP&AC)
- 7) All HOD's (to be circulated amongst all faculty and staff of the concerned departments)
- 8) Website of the Institute
- 9) Librarian
- 10) All Notice Boards
- 11) Chief Warden
- 12) Security Officer(s)

  
(Registrar) 13/12/24  
Registrar

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Management & Technology  
Jathlana Road, Nachroan, Radaur  
Distt. Yamuna Nagar-135133

  
Director  
Global Research Instt. of Mgt. & Technology  
Village - Nachroan (Director)  
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